

## **IC 4-20.5-2**

### **Chapter 2. The State Land Office**

## **IC 4-20.5-2-1**

### **Establishment of division**

Sec. 1. The state land office division is established within the department.

*As added by P.L.7-1993, SEC.7.*

## **IC 4-20.5-2-2**

### **Organization and management**

Sec. 2. The commissioner shall provide for the organization and management of the land office.

*As added by P.L.7-1993, SEC.7.*

## **IC 4-20.5-2-3**

### **Repository function**

Sec. 3. (a) This section does not apply to the following:

(1) An instrument or a document of either of the following:

(A) The department of transportation.

(B) A state educational institution (as defined in IC 20-12-0.5-1).

(2) A lease of property for a term of four (4) years or less.

(b) The land office shall serve as the repository for any instrument relating to past or current ownership or possession of property by the state.

*As added by P.L.7-1993, SEC.7.*

## **IC 4-20.5-2-4**

### **Maps and plats**

Sec. 4. (a) The land office shall prepare and maintain property record maps and plats of property owned by the state, whether owned in the past or currently owned.

(b) The maps and plats maintained by the division must include the following information:

(1) Maps showing each county and the boundaries of each county.

(2) Plats of each parcel of property owned by the state, showing the metes and bounds of the parcel.

The maps and plats must show the appropriate townships, ranges, sections, parts of sections, and other appropriate geographic information.

(c) The land office may maintain appropriate materials to assist the land office in developing and maintaining the property records required by this section, including the following:

(1) Aerial photography.

(2) United States Geographical Survey maps.

(3) Commercial and governmental plat books.

(4) Survey plats and notes prepared for agencies by registered land surveyors.

*As added by P.L.7-1993, SEC.7.*

**IC 4-20.5-2-5**

**Copies of records; charges**

Sec. 5. (a) Subject to IC 5-14-3, the land office shall provide copies of records maintained by the land office.

(b) The commissioner shall establish a reasonable copying charge for copies of records that are not standard sized documents (as defined by IC 5-14-3-2) provided by the land office.

*As added by P.L.7-1993, SEC.7.*